**FORMAT OF CASH REMITTANCE**

To,

The Branch Manager,  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Subject: – Cash Remittance

Respected Sir/Madam,

As per telephonic conversation we are remitting rupees \_\_\_\_\_\_\_\_\_\_\_/- through our designation \_\_\_\_\_\_\_\_\_(Name)  signature is attested below. You are requested to credit our \_\_\_\_\_\_\_ Account through NEFT/RTGS /Issue a Bankers Cheque in favor of “\_\_\_\_\_\_\_ Bank” /credit our Branch Adjustment-\_\_\_\_\_\_\_ Account (for \_\_\_\_\_\_\_Bank Branch only) against this remittance.

For NEFT/RTGS- our Code is \_\_\_\_\_\_\_and our Account number is \_\_\_\_\_\_\_.

Thanks and Regards

Authorized Signatory

\_\_\_\_\_\_\_ Bank  
\_\_\_\_\_\_\_ Branch  
Contact No. \_\_\_\_\_\_\_