**NOTICE UNDER SECTION 138 OF THE NEGOTIABLE INSTRUMENTS ACT, 1881**

REGD A/D / U.P.C.

Dated:

To,

Sh. …………….,

………… Connaught Place,

New Delhi -110001

And also at:

………….

Vikas Puri

New Delhi-110018

SUB: LEGAL NOTICE UNDER

INSTRUMENTS ACT, 1881

Dear Sir,

Under the instructions from and on behalf of my client Sh. …………., Daryaganj, New

Delhi-110002 (hereinafter referred to as „my client‟), I serve you with the following notice:

1.That my client is engaged in the business of trading of sewing machines. During the

ordinary course of business you addressee purchased from my client the said sewing

machines for which you issued a cheque bearing no…..dated….. of United Bank of India,

Khanpur Branch, Khanpur Extn. New Delhi-110062 for a sum of Rs.2,45,700/-, as part

payment towards discharge of your liability which you addressee had incurred by way of

purchasing aforesaid sewing machines from my client.

2.That the above-mentioned cheque was deposited by my client with his banker HDFC

Bank Ltd., 28, Punjabi Bagh, New Delhi, for encashment on……(Date)

3.That the said cheque was returned to my client with an endorsement “Dishonoured

for insufficiency of funds.” That the dishonoured cheque along with the cheque returning

memo of bank dated…….was returned to my client.

5.That for the first time my client came to know about the dishonouring of the said

cheque on……...

6.That on account of the dishonouring of the cheque you addressee are guilty of

committing offences punishable u/s 138 of the Negotiable Instruments Act 1881 (as amended

up to date).

Now through this legal notice I hereby call upon you addressee to make the payment of

Rs.2,45,700/-, the amount of said dishonoured cheque, within fifteen days of the receipt of

this notice, failing which my client shall be constrained to take legal action against you by

way of Civil as well as Criminal proceedings, at your risk as to cost and consequences

resulting therefrom.

Yours Sincerely,

Advocate