**FORM – A**

**See Rule No 4(1)1**

**Application for Registration of Society**

Place:

Date:

To,

The Additional/Joint/Deputy/Assistant/Registrar,\*

Co-operative Housing Societies……………………………

We submit herewith a proposal for registration of the following society along with enclosures as indicated below.

We also declare that the information given herewith, including that in the enclosures, is correct to the best of our knowledge:-

Name of the proposed society\*\*;

Address to be registered;

Whether liability is limited or unlimited;

Area of operation;

Objects of the society;

The amount of preliminary expenditure incurred by the promoters till the date of application, and estimate of expenditure likely to be incurred by them thereafter with a view to getting the society registered.

Language in which the books and accounts of the society will be kept.

3. We are sending four copies of the proposed by-laws signed by the applicants (not less than 10).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Serial No | Full Name | Whether individual or Corporate body | Age | Nationality | Profession |
| 1. | 2 | 3 | 4 | 5 | 6 |
| 1 | Chief Promoter |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr. No | Full Name | Place of residence, village and taluka | Amount subscribed to share capital | Whether signatory of the application is a member of his family | In the case of society, whether he is a member of the committee of that society |
| 1 | 2 | 7 | 8 | 9 | 10 |

Name and address of the person to whom correspondence regarding registration or otherwise should be addressed

Signature

Chief Promoter……………………………….. 6. ……………………………………………………………

……………………………………………………….. 7. ……………………………………………………………

……………………………………………………….. 8. ……………………………………………………………

……………………………………………………….. 9. ……………………………………………………………

……………………………………………………….. 10. ………………………………………………………….

Note:

In the case of a representative of society, a copy of the resolution of the committee of that society authorizing him to sign on its behalf this application and by-laws should be enclosed with this application.

In the case of a corporate body, representative status of the signatory on behalf of the corporate body should be indicated.

The expression "Member of family" means a wife, husband, father, mother, grandfather, grand-mother, step-father, step-mother, son, daughter, step-son, stepdaughter, grand-son, grand-daughter, brother, sister, half-brother, half-sister, and wife of brother or half-brother.

Enclosure:-

Bank balance certificate.

List of persons who have contributed to the share capital together with the amount contributed by each of them and the entrance fee to be paid by them.

The scheme showing the details as to how the working of the society will be economically sound, and where the scheme envisages the holding of immovable property by the society, giving description of immovable property proposed to be purchased, acquired or transferred to the society.

\*(4) A copy of the resolution authorising a member of the committee of the registered society to sign the application on behalf of the society.

\*\*(5) A copy of the document authorising any person to sign the application on its behalf issued by a firm, company or other corporate body, a society registered under the Societies Registration Act, 1860 or a public trust registered under any law for the time being in force relating to registration of public trusts.

Sent by registered post on...................................................../Delivered by hand by ………………………………………………… to/in the office of the Assistant Registrar/Deputy Registrar/Joint Registrar/Additional Registrar/Registrar,

…………………………………

(Chief Promoter)

Received by registered post/hand delivery on …………………… by ...................... in the office of the Assistant Registrar/Deputy Registrar/Joint Registrar/Additional Registrar/Registrar, Entered in the register of registration proposals at Serial

No ………………………

…………………………………………………………………………..

(Signature of the officer receiving the application)

Footnote:

\* To be forwarded when any member of the society to be registered is itself a registered society

\*\* To be forwarded when any member of the society to be registered is a firm, company or other corporate body, a society registered under the Societies Registration Act, 1860 or a public trust registered under any law for the time being in force relating to registration of public trusts.

Acknowledgement

Received Registration proposal No ……………………………… on ……………………………………………………for the registration of...................................................... Society from the Chief Promoter Shri ……………………………………………………………

(Assistant Registrar/Deputy

Registrar/ Joint Registrar/Additional Registrar/

Registrar)

Place:

Date:

**FORM – B**

**See Rule No 4(1)1**

Register of applications for registration received in the office of the Registrar/Additional/Joint/Deputy/Assistant Registrar

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of the proposed society | Place village, Taluka and District | Date of Receipt | Date of acknow ledgement | How received (by post/ hand delivery) | No. and date on which additional information is called |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|  | | | | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of the proposed society | Prescribed date by which information is called | Date on which information to received | No. and date of the report, if any, sent Government if the society is not registered within 6 months | No.Date | | Initials | Remark |
| Of Registration | Of order under which registration is refused |
| 1 | 2 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
|  |  |  |  |  |  |  |  |  |

**FORM – C**

**See Rule No.6**

**Form 'C' Report to Government**

To,

The Secretary to Government.

…………………………….. Department, Bombay

Registration Proposal

Subject: …………………..

Report regarding

I have received a proposal for registration of .................................. society, village ...................... taluka.......................... District .......................on......................................... It may not be possible to dispose of this registration proposal within a period of six months as laid down under Section 9(i) of the Maharashtra Co-operative Societies Act, 1960 for the following reasons, that is to say:-

The promoters have not given information called for from them within the specified time.

The promoters have not been able to collect the share capital which is necessary for the successful working of the society.

Details regarding immovable property proposed to be purchased/acquired/ transferred to the society are not given by the promoters.

The concurrence of other departments regarding the feasibility of the scheme has not been received.

The promoters have not been able to give detailed working of the scheme which they propose to implement.

Any other reasons.

In the circumstances, I would request that Government may please be moved to allow me to

Submitted through the Joint/Additional Registrar/Registrar of Co-operative Societies for onward transmission to Government.

Note: The reasons for delay to be given in the body of the letter should be self-explanatory. Any other reasons, if any, for the delay in registering of the society should also be mentioned.

Assistant/Deputy/Joint/Additional/

Registrar of Co-operative Societies.

APPENDIX ‘1'

**[Under the Bye-Law No. 9]**

**Specimen of Share Certificate 68 Share**

Certificate No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member's Regn. No.\_\_\_\_\_\_No. of shares\_\_\_\_

**SHARE CERTIFICATE (AUTHORISED SHARE CAPITAL OF** RS.\_\_\_\_\_\_\_DIVIDED INTO \_\_\_\_\_\_\_\_\_ SHARES OF RS. 50/- EACH) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Co-op. Housing Society Ltd.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Registered under the M. C. S. Act, 1960) Regn No. \_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_ This is to certify that Shri / Smt. / M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Is the Registered Holder of \_\_\_\_\_\_\_\_\_\_\_\_ fully paid up shares of Rs. FIFTY each numbered from \_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_ both inclusive, in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Co-Op. Hsg. Soc. Ltd.,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Subject to the Bye-laws of the said society. Given under the Common Seal of the said Society at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

day of \_\_\_\_\_\_ 20 \_\_\_\_

Authorised Secretary Chairman M. C. Member Received the Share Certificate Receiver’s day of \_\_\_\_\_\_\_\_\_ 20 \_\_\_\_ Signature Share Certificate No.: \_\_\_\_ Member's Regn. No. \_\_\_\_ No. of shares **\_\_\_\_\_\_**

**SHARE CERTIFICATE (AUTHORISED SHARE CAPITAL OF RS. \_\_\_\_ DIVIDED INTO \_\_\_\_\_ SHARES OF RS. 50/- EACH) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CO-OPERATIVE HOUSING SOCIETY LTD.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Registered under the Maharashtra Co-operative Societies Act, 1960) Registration No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ This is to certify that Shri / Smt. / M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the Registered Holder of \_\_\_\_\_\_\_\_\_ fully paid up shares of Rs. FIFTY each numbered from \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_ both inclusive, in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CO-OPERATIVE HSG. SOCIETY LTD., \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_subject to the Bye-lows of the said society. Given under the Common Seal of the said society on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_\_

day of \_\_\_\_\_\_\_\_ 20\_\_\_\_\_

Authorised Secretary Chairman M. C. Member P. T. O. Seal of the Society

**FORM – O**

**[See Rule 73]**

Rectification report under Section 82/87

Date of Audit: Period Covered

Name and designation of person carrying............................................ Out audit, inquiry or inspection:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Serial No. of the objection in the Audit Memo or report of the Officer carrying out inquiry or inspection | Observations made by the Auditor or officer carrying out inquiry or inspection | Explanation of the society and remarks regarding action taken by it to rectify the irregularities and implement the suggestion made by the Auditor or Officer carrying out inquiry or inspection | No. and date of the resolution of the committee approving the report | Remarks |
| 1 | 2 | 3 | 4 | 5 |
|  |  |  |  |  |

**FORM – S**

**[See Rule 85(5)]**

**Public Notice under Rule 93**

Whereas Shri................................................... resident of................................ Has applied for loan for the purpose of (specify purpose).................................................... a purpose mentioned in Section 111 of the Maharashtra Co-operative Societies Act, 1960 from

I the.................Land Development Bank Ltd ............... and has proposed to offer as a security for the loan the lands mentioned in the margin Lands in which improvement is proposed to be effected

|  |  |  |
| --- | --- | --- |
| Name of Village | Survey No. | Assessment |
| …………………………. | ……………………. | ……………………………. |
| …………………………. | ………...…………. | ……………………………. |

|  |  |  |
| --- | --- | --- |
| Name of Village | Survey No. | Assessment |
| …………………………. | ……………………. | ……………………………. |
| …………………………. | ………...…………. | ……………………………. |

Lands proposed to be offered as security

Notice is hereby given that objections, if any, to the grant of loan from all persons interested will be heard by the undersigned at................................. O'clock on 20................ at Any person wishing to submit any objection should appear in person at the abovementioned time and place before the undersigned together with any documents he wants to produce in support of his objections.

It is hereby notified for the information of all persons interested that according to the provisions of Section 119 of the Maharashtra Co-operative Societies Act, 1960, a written order by the Land Development Bank or person or committees authorised under the by-laws of the Bank to make loans for all or any of the purposes specified in Section 111, granting either before or after the commencement of the said act, a loan to or with the consent of person mentioned therein, for the purpose of carrying out the work specified therein for the benefit of the land or for the productive purpose mentioned therein shall, for purposes of the said Act, be conclusive of the following matters, that is to say:-

that the work described or the purpose for which the loan is granted, is an improvement or productive purpose, as the case may be, within the meaning of Section 111;

that the person had at the date of ;he order a right to make such improvement or incur expenditure for productive purpose, as the case may be; and

That the improvement is one benefitting the land specified and productive purpose concerns the land offered in security, or any part thereof as may be relevant.  
If any persons interested fail to appear as stated as required by this notice, the questions at issue will be decided in their absence and such persons will have no claim whatsoever against the property for which the loan applied for will be sanctioned till such time as the loans together with interest thereon or any other dues arising out of the loan are paid in full by the loanee.

Dated this ............ day of...............20

(Signed)...................  
Designation of Officer

Copy forwarded with compliments to the Talathi or other corresponding officer..................................... village and the..................... Land Development Bank Ltd .............................. with a request to affix this notice at the village chavdi and head office and relevant branch office of the Bank immediately and inform the undersigned accordingly by............................................

**FORM – R**

**[See Rule 85(5)]**

**Certificate for Transfer of Property under Section 100**

In the case of immovable property:

Whereas in execution of the award or order or awards or orders passed under Section 96 or an order or orders made by a Liquidator under Section 105 of the Maharashtra Co-operative Societies Act, 1960, in favour of the society, an order was made on the day of. 20, for sale of the undermentioned property of the person or persons (debtor or debtors);

And whereas the Court/the Collector/the Registrar is satisfied that the said property cannot be sold for want of buyers:

It is hereby ordered under Section 100 of the said Act that the right, title and interest of the debtor in the said property shall vest in the said society and shall be delivered to the society subject to the terms and conditions laid down in the Schedule hereto annexed.

Description of the property

|  |  |  |  |
| --- | --- | --- | --- |
| Survey No. | Area and assessment | Nature of right, title and interest of defaulter | Details of encumbrances to which property is subject |
| (1) | (2) | (3) | (4) |
|  |  |  |  |

The Schedule

The said property is transferred to the society in full/partial satisfaction of the amount due to it from the debtor.   
Given under my hand and seal of the Court/Collector/Registrar this.................. day of............................................. 20

Court/Collector/Registrar of Co-operative Societies.

In the case of moveable property:

(The form shall be similar with necessary changes as regards the description and to be delivery of the

**FORM – Q**

**[See Rule 82]**

Proclamation to be issued at the time of issue of a certificate under Section 98

1. In the case of immovable property:

Whereas..................................................... (judgment-creditor) has obtained an award or awards under Section 96 or an order or orders of the Liquidator under Section 105 of the Maharashtra Co-operative Societies Act 1960, for an amount of Rs against...................................................... (Judgment-debtor) and proposes to execute the same by sale of the undermentioned property of the said judgment-debtor and whereas the said judgment-credit or has obtained a certificate dated or execution of the award/awards or the order/orders under Section 98 of the said Act.

Notice is hereby given that any private transfer or delivery of, or encumbrance or charge on, the property made or created after the issue of the certificate shall be null and void against the said judgment-creditor under Section 99 of the Act aforesaid.

**Description of the property**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date of award or order | Names of the parties against whom award or order has been passed and certificate under section 98 has been issued | Survey No. or House No. | Name of The Village Area or Town, etc. | Assessment or other taxes | Other description of the property such as boundaries etc. | Remarks |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|  |  |  |  |  |  |  |

The notice shall be proclaimed at some place on or adjacent to such property by beat of drum or other customary mode and a copy of the said notice shall be fixed on a conspicuous part of the property and upon a conspicuous part of the village chavdi and also where the property is land paying revenue to the State Government, in the office of the Collector of the District in which the land is situated.

Place:

Date:

Registrar of Co-operative Societies

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Liquidator

B. In the case of moveable property, a similar notice may be given with necessary changes as to the description of the property. A copy of the notice shall be delivered to the judgment-debtor.