**NOTICE ASKING OTHER PARTY FOR**

**APPOINTING ARBITRATOR**

Registered A/D   
  
To, \_\_\_\_\_\_\_\_\_\_\_\_\_   
  
Sub.: \_\_\_\_\_\_\_\_\_\_\_\_   
  
Dear Madam/Sir,   
  
Per instructions and on behalf of my clients, (give details, individual/firm/company/HUF etc. name, address) I hereby serve on you the following notice:   
  
That per clause \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the contract executed into between you and my client on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in case of any controversies or differences dis-agreements to the terms of the agreement, which was to be referred to arbitration.   
  
That my client pursuant said clause appointed Mr.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, R/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, as arbitrator per himself in settling by arbitration controversies and differences as pending between you and him.   
  
That you are requested to appoint within seven days of receipt of this notice, an arbitrator per active your behalf in the matter of the said controversies and differences otherwise my client shall presume that you consent in having Mr.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as sole arbitrator in settling the controversies and differences.   
  
Kindly take notice.   
  
Copy of this reply is retained in our records for further action if needed.   
  
Yours faithfully,   
  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
Advocate