Legal Notice- Suit for Recovery

\_\_\_\_\_\_\_\_\_ ADVOCATE                         OFFICE/RESIDENCE  
Seat No. \_\_\_\_\_,                                         \_\_\_\_\_,  
District Courts, \_\_\_\_\_                            District  
\_\_\_\_\_                                                             \_\_\_\_\_,  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ref No………                        Dated: \_\_\_\_\_,

**Registered A.D./UPC**

**Legal Notice**

To,

\_\_\_\_\_\_\_\_\_\_,  
Address\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Through its Managing Director \_\_\_\_\_

Sir,

Under instruction and on behalf of my client \_\_\_\_\_ S/o/ D/o \_\_\_\_\_,  Resident \_\_\_\_\_, I do hereby serve you with the following notice:-

1-    That my client \_\_\_\_\_.  
2-    That my client \_\_\_\_\_.  
3-    That on \_\_\_\_\_.  
4-    That \_\_\_\_\_.  
5-    That \_\_\_\_\_.

I, therefore, call upon you through this Notice, to \_\_\_\_\_, under intimation to me, within the period of \_\_\_\_\_ days, failing which my client has given clear instructions to me to file criminal as well as civil suit and Suit for Recovery in the competent court of law and in that event you will be fully responsible for all costs, risks, responsibilities, expenses and consequences thereof. Please note well.

A copy of this Notice is kept intact in my office for record and further necessary action and you are also advised to keep the copy of the same as safe as you would be asked to produce in the court.

Thanking you,

\_\_\_\_\_, Advocate \_\_\_\_