**SUIT FOR MONEY RECOVERY**

IN THE COURT OF SUB-JUDGE AT …………………..

Civil Suit No.:…………../…………

(Under Order XXXVII of the Code of Civil Procedure 1908)

Date of Institution : \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
…………………………………………………………………………\_\_\_\_\_\_\_\_\_…………………Plaintiff

Versus

……………………………………………………………………………………………………………….Defendants   
  
Suit for the recovery of Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ along with cost and interest @ ……………. pa   
  
Plaint under Order XXXVII of the Code of Civil Procedure 1908 as mentioned in the suit   
  
Respectfully Sheweth :   
  
1. That the present suit is being filed under the specific provisions under Order XXXVII of the Code of Civil Procedure, 1908.   
  
2. That no relief, which does not fall within the ambit of this rule, has been claimed in the plaint.   
  
3. That the plaintiff is a \_.............................\_. The defendant purchased \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_cement and sand etc. from the plaintiff.   
  
4. That the defendant issued the Cheque bearing No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the sum of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_ drawn at bank \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to the plaintiff towards the consideration of the above articles purchased from the plaintiff.   
  
5. That the plaintiff presented the cheque through his own bankers, ie; \_.........................\_, but the same was returned unpaid, on \_...............................\_ with the endorsement of insufficiency of funds in the account of the defendant as per the remarks of the banker of the defendant.   
  
6. That other necessary particulars are as under for the convenience of this Hon'ble court:-   
  
(a) Date of cheque : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_...   
  
[b] Date of presentation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of Cheque before the Bank (within ……….months from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)   
  
[c] Date of dishonour of Cheque : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
[d] Date of receipt of Memo of : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of dishonour of cheque   
  
[e] Date of sending of Notice : \_\_\_\_\_\_\_ (within ………… days from \_\_)   
  
[f] Date of service of Notice : \_\_\_\_\_\_\_   
  
[g] Date when cause of action : \_\_\_\_\_\_\_ arose (……… days after service on \_\_)   
  
7. That the defendant has apparently issued the cheque without caring to ensure adequate funds and knowing fully well with the ulterior motive to cheat the plaintiff.   
  
8. The memo to that effect was duly communicated to the plaintiff by its banker on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   
  
9. That the said cheque drawn by the defendant on an account maintained by him with the above banker for payment of the amount of money to the plaintiff from out of that account was issued for the discharge of the above said debt/liability.   
  
10. the said cheque has been returned by the bank unpaid, because of the amount of money standing to the credit of account of the defendant is insufficient to honour the cheque or that it exceeds amount arranged to be paid from that account by an agreement made with that bank.   
  
11. thecheque has been presented to the bank within a period of \_\_\_\_\_\_\_………….months from the date on which it is drawn ie; on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   
  
12. That the plaintiff in due course of the cheque, has made a demand for the payment of the said amount of money by giving a notice in writing to the defendant within statutory period of thirty days of the receipt of information by him from the bank regarding return of the cheque as unpaid. The said notice was sent on the correct address of the defendant through a Registered/AD letter as well as through UPC on \_\_ and the said registered letter has been received back with the endorsement "Unclaimed", as is evident from the endorsement of post office seal on the it which legally is presumed to have been served as otherwise also the UPC has not been received back and the same has been duly delivered to the defendant.   
  
13. That the defendant has failed to make the payment of the amount of money to the plaintiff in due course of the cheque within fifteen days of the receipt of the said notice.   
  
14. That it is pertinent to mention here that the debt/liability, for which the cheque was issued by the defendant to the plaintiff is a legally enforceable debt/liability.   
  
15. the cause of action accrued to the plaintiff on \_\_, when the cheque was dishonoured and thereafter on \_\_ when the legal notice was sent to the defendant through Registered letter and UPC.   
  
16. That the plaintiff is permanently residing within the jurisdiction of this Hon'ble court and all the correspondence from the defendants were received at his home address and the office/residence of the defendant is located in the territory of this Hon'ble Court, hence this Hon'ble Court has each and every jurisdiction to try and entertain this suit.   
  
17. That the value of the suit for the purposes of jurisdiction has been fixed for Rs. \_\_\_\_\_\_\_\_\_\_\_/- and for the purposes of recovery and correct and authorized court fee stamp of Rs.\_\_\_\_\_\_\_\_\_\_ \_\_ has been affixed on the plaint.   
  
18. It is, therefore, most respectfully prayed that a decree for recovery to the effect that plaintiff is entitled to recover a sum of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_/- along with interest @ \_\_\_\_\_\_…% wef\_\_\_\_\_ \_\_ till the date of realisation of amount along with cost of this suit, be passed in favour of plaintiff and against the defendants. Such other reliefs as deemed fit and proper in the facts and circumstances of the case may also be passed in favour of the plaintiff and against the defendants in the interest of justice.   
  
AND FOR THIS ACT OF KINDNESS, THE HUMBLE PLAINTIFF AS IN DUTY BOUND SHALL EVER PRAY………………………… Plaintiff   
  
>>>>>>>>>>>>>>>>>>>Through, Advocate

Verification:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby verify that the contents of the above plaint from paras 1 to \_\_ are true and correct to the best of my knowledge and belief, and no part of it is false and nothing material has been concealed therein.   
  
Verified at .,………………………………..this the\_\_\_\_\_\_\_. Plaintiff

IN THE COURT OF SUB-JUDGE AT ……………………….

Civil Suit No.;………………………………..

(Under Order XXXVII of the Code of Civil Procedure 1908)

………………………………………………………………………………………………..Plaintiff

Versus

………………………………………………………………………….………………………..Defendants

Affidavit in support of Plaint under Order XXXVII of the Code of Civil Procedure 1908

I, ………………………………………………, do hereby solemnly affirm and declare as under:-   
  
1. That the accompanying plaint has been drafted under my instructions.   
  
2. That the contents of paras 1 to \_\_\_\_\_\_\_\_\_\_ of the accompanying plaint are correct and true to the best of my knowledge and no part of it is false and nothing material has been concealed therein.   
  
3. That I further solemnly affirm and declare that the contents of this affidavit of mine are correct and true and no part of it is false and nothing material has been concealed therefrom.   
  
Affirmed here at ………………………. this \_\_\_\_\_\_\_.

IN THE COURT OF SUB JUDGE AT ………………………..

……………………………………………………..Versus……………………………………

Suit : for Recovery   
  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
Name………………………………………………………………………………………………\_  
  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
Address ;……  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  
  
In the above noted suit every summons, notice & other order may be served on me on the address given above during the pendency of the suit. Change of Address will be intimated to the Court.   
  
Dated : \_\_\_\_\_\_\_ Sd:   
  
…………………………………………..Plaintiff Petitioner   
  
……………………………………….Defendent  
Through, Advocate   
  
Process Fee

IN THE COURT SUB JUDGE AT ……………………..

…………………………………………….Versus ……………………………………….

Claim : for Recovery   
  
Date of Hearing :\_\_\_\_\_\_\_   
  
Date \_\_\_\_\_\_\_   
  
By Whom Filed\_\_\_\_\_\_\_   
  
Purpose \_\_\_\_\_\_\_   
  
Amount \_\_\_\_\_\_\_   
  
Stamp \_\_\_\_\_\_\_   
  
Plaintiff   
  
For service of defendants   
  
Advocate   
  
Received on \_\_\_\_\_\_\_ Court-fee stamp of the value of Rs. \_\_\_\_............ with \_\_\_\_\_\_ copy in case No. \_\_\_\_\_ of ……………. in Re..............................Vs ……………………….   
  
Signature of the Head Notice Writer   
  
Under Order 7 Rule 13 (1) CPC   
  
List of Documents Filed By Plaintiff

IN THE COURT OF SUB JUDGE AT …………………………

…………………………………………………..Versus……………………………………………..

Date of Hearing: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 

Suit for : for Recovery   
  
Date of Production :\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
S.No Details, Date What is If Documents If Rejected   
  
Documents Intended Filed What is Then the   
  
to be the Exh Marked Date of   
  
Proved From on it Return of   
  
Document Documents   
  
1.Original DishonouredCheque bearing No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to be drawn on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for a sum of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_   
  
2.Original Memo of Bank dt \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
3.Copy of Notice issued to the defendant dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
4.Original Receipts of Registry & AD.   
  
5. Original Receipts of UPC.   
  
6. \_\_Original unclaimed Registered Letter.   
  
Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Counsel for Plaintiff/Defendant   
  
List of Documents Relied Upon   
  
Under Order 7 Rule 14 CPC Filed by : Plaintiff

In the Court of Sub Judge at ..........................................................................- Versus ………………………………………….

Suit : for Recovery Date of hearing:   
  
1. Have you produced any …………………………….…………….., as per list.   
  
documents with the plaint   
  
so, what are those document.   
  
2. Do you wish to produce any more ………………………………., if required.   
  
documents which are in your   
  
possession and custody   
  
if so, what are those documents.   
  
3. Do wish to relay upon any …………………………………….., later on   
  
other documents, if so in from the custody   
  
whose possession they are and of defendants.   
  
what are those documents.   
  
Counsel for   
  
Dated : ………………………………………..  
  
No. 4   
  
SUMMONS IN A SUMMARY SUIT   
  
(O. 37, R. 2)

--………………………………………….. Versus -……………………………………….

To: -4-   
  
WHEREAS -1-, has instituted a suit against you under Order 37 of the Code of Civil Procedure, 1908, for Rs. \_............................\_ and interest, you are hereby summoned to cause an appearance to be entered for you, within TEN days from the service hereof, in default whereof the plaintiff will be entitled, after the expiration of the said period of ten days, to obtain a decree for any sum not exceeding the sum of Rs. \_.............................\_ and the sum of Rs……………………………. \_\_ for costs, together with such interest, if any, as the Court may order.   
  
If you cause an appearance to be entered for you, the plaintiff will thereafter serve upon you a summons for judgment at the hearing of which you will be entitled to move the Court for leave to defend the suit. Leave to defend may be obtained if you satisfy the Court by affidavit or otherwise that there is a defence to the suit on the merits or that it is reasonable that you should be allowed to defend.   
  
GIVEN under may hand and the sea] of the Court, this \_\_ .\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
  
Senior Sub Judge/Sub Judge ………………………………………………………………………………………

SUMMONS FOR JUDGMENT IN A SUMMARY SUIT

(O. 37, R. 3)

--……………………………….. Versus -………………………………………-

In the Court of \_\_Senior Sub-Judge/Sub-Judge at ……………………,

Suit No. of ……..……../…………………..

…………………………………………………………………………………………………………….Plaintiff

Versus

-   
……………………………………………………………………………………………………………Defendant   
  
Upon reading the affidavit of the plaintiff the Court makes the following order, namely. -   
  
Let all parties concerned attend the Court or Judge, as the case may be, on the day \_......\_ of …..\_\_ /….. at ………………….………..'clock in the Morning on the hearing of the application of the plaintiff that he be at liberty to obtain judgment in this suit against the defendant (or if against one or some or several, insert names) for Rs. …………………..\_\_ and for interest and costs.   
  
Dated;………….………………/………………………..